

1st prenote _____
2nd prenote _____
Live Date _____

700 Fixed Savings
33 Prenote Savings
32 Savings

760 100% Checking
23 Prenote Checking
22 Checking

DIRECT DEPOSIT AUTHORIZATION
Crestwood Board of Education

Authorization Agreement for Automatic Deposit (ACH Credits)

I hereby authorize Crestwood Board of Education (EMPLOYER) to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my (our) account or accounts listed below.

Financial Institution Name	* Transit/ABA#	Account#	Type of Account
1 _____	_____	_____	____ Checking ____ Savings

Location _____ **% _____ Amount \$ _____

Financial Institution Name	* Transit/ABA#	Account#	Type of Account
2 _____	_____	_____	____ Checking ____ Savings

Location _____ **% _____ Amount \$ _____

* Nine-digit number that appears on the bottom left side of a check or deposit slip.

** Designate a fixed amount and/or percentage of pay. The fixed amount will be deposited first.
Percentage must add up to 100%

The authority is to remain in full force until Crestwood Board of Education has received written notification from me of its termination in such timely manner as to afford EMPLOYER and FINANCIAL INSTITUTION A REASONABLE opportunity to act on it.

I enclose a void or cancelled check or deposit slip for each account listed above.

Employee Name _____
(Please Print)

Email Address to be used _____
(if requesting email notification of pay deposit)

Date _____

Signature _____